

CHESTERFIELD AND DISTRICT JOINT CREMATORIUM COMMITTEE**Monday, 21st September, 2015**

Present:-

Councillor Bagley (Chair for the meeting)

Councillors Blank
A Diouf
GordonCouncillors Murray-Carr
Ritchie**10 APPOINTMENT OF CHAIR FOR THE MEETING**

In the absence of the Chair and the Vice-Chair, the committee agreed for Councillor Bagley to temporarily assume the duties of the Chair for this meeting.

RESOLVED –

That Councillor Bagley act as Chair for this meeting.

11 DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS RELATING TO ITEMS ON THE AGENDA

No declarations were received.

12 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Ludlow, Huckle, Baxter, Austen, and Kerry.

13 MINUTES OF THE JOINT CREMATORIUM COMMITTEE HELD ON 22 JUNE 2015**RESOLVED –**

- (1) That the apology for absence on behalf of Councillor Gordon be noted.

- (2) That the minutes of the Joint Crematorium Committee on 22 June 2015 be approved as a true record, subject to the noting of the above apology for absence, and signed by the Chair.

14 BUDGET MONITORING REPORT - PERIOD 5

The Bereavement Services Manager and the Clerk and Treasurer submitted a report on the Period 5 Budget Monitoring position as at the end of August 2015.

It was noted that the budget was currently showing a favourable profiled variance of £102,460 and this was detailed in the following:

- Employee costs
- Premises Costs
- Transport
- Supplies and Services
- Agency and Contracted Services
- Income

It was anticipated that the outturn for the year would be better than originally forecast. All the above issues were to be taken into account when the revised budget is prepared and presented to the Committee on 14 December 2015.

It was also noted that the External Auditors had returned the 2014/15 accounts with no reported areas of concern.

RESOLVED –

That the report be noted.

REASON FOR DECISION

In order that the Committee is kept informed of the current financial position of the Joint Crematorium.

15 LOCAL GOVERNMENT ACT 1972- EXCLUSION OF THE PUBLIC**RESOLVED –**

That under Regulation 21 (1)(b) of the Local Authorities (Executive Arrangements)(Access to Information)(England) Regulations 2000, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined by Paragraphs 3 of Part 1 of Schedule 12A to the Local Government Act 1972' on the grounds that it contains information relating to financial or business affairs.

16 BEREAVEMENT SERVICE MANAGER'S REPORT

The Bereavement Services Manager submitted a report on matters relating to the operation of the Crematorium.

Information on cremations for the first quarter, together with a comparison of income for the period April/June 2014 against April/June 2015 was provided.

The report detailed the progress that had been made on the refurbishment of the office building and the installation of the new heating system. The crematorium staff were praised for their hard work in providing the very best service during the renovations.

The refurbished office accommodation was to be re-opened following the conclusion of the meeting.

The report also outlined the number of events designed to improve links with the local community and other service users. A candle lit event was planned for 15 October 2015 as part of the International Wave of Light event. Chesterfield SANDS, who were organising this event, passed on their thanks to the Joint Crematorium Committee for all the support they had received.

It was reported that the most recent nomination for the ICCM recycling fund donation had been given to the Macmillan Cancer Centre.

The Bereavement Service Manager also reported that the Crematorium had been awarded the Green Flag Award for the third year running. The

grounds maintenance staff were thanked and congratulated for their hard work and achievements.

RESOLVED –

That the report be noted.

REASON FOR DECISION

To ensure the ongoing quality, cost effectiveness and safe operation of the service.